



WASHINGTON HIGHER EDUCATION FACILITIES AUTHORITY
Meeting Agenda

Jay Inslee,
Governor
Chair

David Schumacher,
Director, Office of
Financial Management,
Governor's Designee

Dr. Gene Sharratt
Public Member
Secretary

Denny Heck,
Lieutenant Governor

Michael Meotti,
Executive Director,
Student Achievement
Council

Allan Belton,
President,
Pacific Lutheran University
Treasurer

Jasmine Minato,
Public Member

Shilpa Tiwari,
Public Member

Steve Walker,
Executive Director

YOU ARE HEREBY NOTIFIED that the Washington Higher Education Facilities Authority will hold a Special Meeting at 1:00 p.m. prevailing Pacific Time on Tuesday, July 25, 2023, in the Board Room at the Authority's offices located at 1000 2nd Ave., Suite 2800, Seattle, WA 98104 to consider the items in the agenda below.

Pursuant to RCW 42.30.030(2), which encourages public agencies to provide for public access to meetings, this meeting can also be viewed via Zoom or joined telephonically.

To join virtually, please go to www.zoom.us and enter:

Meeting ID: 875 1046 9161

Password: 021390

Participants using a computer without a microphone who wish to participate verbally, please dial: 1-(888) 788-0099 U.S. toll-free

Please note that the line will be muted to the public except during the public comment portions of the meeting.

I. CALL TO ORDER: Chair

II. APPROVAL OF THE JULY 20, 2022 SPECIAL MEETING MINUTES:

Chair ----- 1

III. CONSIDER AND ACT ON THE FOLLOWING ITEMS:

A. Election of Secretary and Treasurer for one-year term

- Carol Johnson ----- 2

B. Financing Resolution: University of Puget Sound (Series 2023)

- Carol Johnson

1. Introduction and Financial Update ----- 3

2. Review and Act on Resolution #23-01 for University of Puget Sound authorizing issuance by the Authority of revenue and refunding revenue bonds in an amount not expected to exceed \$35,000,000. -----

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C. Consider and act on Staff recommendations regarding selection of Legal Counsel for the Authority – *Carol Johnson* -----

5

D. Finance Report – *Fenice Taylor*

1. Review and consider approval of Financial Audit Report

a. Presentation of Independent Auditor’s Report
– *Eide Bailly* -----

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2. Review and consider adopting the Annual Budget for the period July 1, 2023 – June 30, 2024 -----

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3. Consider and Act on approval of the current Financial Statement -----

8

4. Invoice for Services -----

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IV. INFORMATION ITEMS

A. Market Update – *Thomas Toepfer, Managing Director, PFM Financial Advisors LLC* -----

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B. Bond Issue Status Report – *Carol Johnson* -----

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C. Executive Director’s Report – *Steve Walker*

D. Authority Meeting Schedule – *Steve Walker*

1. November 2, 2023

V. PUBLIC COMMENT: Chair

VI. MISCELLANEOUS BUSINESS AND CORRESPONDENCE -----

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VII. EXECUTIVE SESSION

VIII. ADJOURN

PUBLIC ENGAGEMENT AT AUTHORITY MEETINGS

All Board meetings of the Washington Higher Education Facilities are open to the public. Our intention is to welcome all members of the public and to provide a clear and reasonable process through which they can share their thoughts with us.

Different ways to Join the Authority Meetings:

1. Meeting link:
<https://us02web.zoom.us/j/87510469161?pwd=Q0hNeTdNR2hHVHgrV3VaeWZEUG1kUT09>
2. At www.zoom.us, go to "Join a Meeting," and enter:
Meeting ID: 875 1046 9161
Passcode: 021390
3. To participate by phone, dial: 1-(888)-788-0099 or 1-(877)-853-5247
4. Members of the public can attend the 1 p.m. Special Meeting in-person in the 28th Floor Board Room, located at 1000 Second Avenue, Seattle, WA 98104-3601.

During Meetings: During board meetings, attendees can see and hear all presentations and business taking place. Microphones will be turned off except to receive comment during public hearings and the public comment period.

Public Hearings: Public hearings are generally held separately from Authority board meetings, but there may be exceptions. Please limit comments to those directly related to the public hearing topic.

Public Comment:

- **Purpose of Public Comment** - During this period, the Board members listen to public concerns and comments but do not generally engage in dialogue. Staff will follow up with commenters who request assistance or answers to questions, providing that contact information is shared. Anyone who wishes to speak during the public comment period can take this opportunity.
- **When to Comment** - The public comment period takes place after the executive director's report. Typically, the public comment period is reached after about an hour but may be sooner or later.
- **Raising Your Hand in Zoom or Through Phone Participation** - To give us a sense of the number of people wishing to speak and help us call on you in an orderly fashion, the meeting Chair will ask you to use the Zoom "raise hand" feature to indicate you would like to speak. People participating on the telephone can press *9 to virtually "raise a hand." Whether or not you are able to virtually raise a hand, the Chair will provide time and opportunity for all to share their comments before closing the public comment period.
- **Timing of Comments** - We ask that speakers keep their comments brief (2 to 3 minutes). The Chair may ask you to begin bringing your statement to a close after that time, especially if others are waiting to speak. Our intention is not to impose a specific time limit unless it seems necessary to ensure that a sufficient number of speakers have an equal opportunity to express their thoughts.