



WASHINGTON HIGHER EDUCATION FACILITIES AUTHORITY

Meeting Agenda

YOU ARE HEREBY NOTIFIED that the Washington Higher Education Facilities Authority will hold a **Special Meeting** at 10:00 a.m. Pacific Time on Monday, July 9, 2018, in the Board Room at the Authority’s offices located at 1000 Second Ave., Suite 2800, Seattle, WA 98104 to consider the following:

Jay Inslee,
Governor
Chair

I. CALL TO ORDER: *Chair*

David Schumacher,
Director, Office of
Financial Management,
Governor’s Designee

II. APPROVAL OF THE FEBRUARY 15, 2018 SPECIAL MEETING MINUTES: *Chair* **1**

Jerome Cohen,
Public Member
Secretary

III. CONSIDER AND ACT ON THE FOLLOWING ITEMS:

A. Election of Secretary and Treasurer for one-year term
– *Mr. Kim Herman* **2**

Cyrus Habib
Lieutenant Governor

B. Consider and act on Staff recommendations regarding selection
of Legal Counsel for the Authority – *Mr. Kim Herman* **3**

Michael Meotti
Executive Director,
Student Achievement
Council

C. Review and consider adopting the Annual Budget for the period
July 1, 2018 – June 30, 2019 – *Mr. Bob Cook* **4**

Dr. Roy Heynderickx
President,
Saint Martin’s University

D. Review and consider approval of the Financial Statement
– *Mr. Bob Cook* **5**

Claire Grace,
Public Member
Treasurer

IV. INFORMATION ITEMS

Dr. Gene Sharratt
Public Member

A. Invoice for Services – *Mr. Bob Cook* **6**

Kim Herman,
Executive Director

B. Market Update – *Mr. Thomas Toepfer, Public
Financial Management, Inc.* **7**

C. Bond Issue Status Report – *Mr. Paul Edwards* **8**

D. Executive Director’s Report – *Mr. Kim Herman*

E. Authority Meeting Schedule – *Mr. Kim Herman*

1. August 2, 2018

2. November 1, 2018

V. PUBLIC COMMENT: *Chair*

VI. MISCELLANEOUS BUSINESS AND CORRESPONDENCE

VII. EXECUTIVE SESSION (*if necessary*)

VIII. ADJOURN

Board Members may participate in the Special Meeting by dialing in on the designated call-in number