



# WASHINGTON HIGHER EDUCATION FACILITIES AUTHORITY

## Meeting Agenda

**YOU ARE HEREBY NOTIFIED** that the Washington Higher Education Facilities Authority will hold a Special Meeting at 1:00 p.m. prevailing Pacific Time on Monday, June 14, 2021 to consider the items in the agenda below.

Jay Inslee,  
Governor  
Chair

David Schumacher,  
Director, Office of  
Financial Management,  
Governor’s Designee

Jerome Cohen  
Public Member  
Secretary

Denny Heck,  
Lieutenant Governor

Michael Meotti,  
Executive Director,  
Student Achievement  
Council

Allan Belton,  
President,  
Pacific Lutheran University

Claire Grace,  
Public Member  
Treasurer

Dr. Gene Sharratt,  
Public Member

Steve Walker,  
Executive Director

Per the Governor’s proclamation regarding the Open Public Meetings Act and Public Records Act (Proclamation 20-28) and due to extraordinary public-health circumstances related to the ongoing COVID-19 (coronavirus) outbreak, participation in this meeting will only be offered virtually.

**To join virtually, please go to [www.zoom.us](http://www.zoom.us) and enter:**

Meeting ID: 884 7989 4057

Password: 576768

**Participants using a computer without a microphone who wish to participate verbally, please dial: 1-(888) 788-0099 U.S. toll-free**

*Please note that the line will be muted to the public except during the public comment portions of the meeting.*

**I. CALL TO ORDER: *Chair***

**II. APPROVAL OF THE NOVEMBER 24, 2020 SPECIAL MEETING**

**MINUTES: *Chair*** -----

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**III. CONSIDER AND ACT ON THE FOLLOWING ITEMS:**

A. Election of Secretary and Treasurer for one-year term

– *Mr. Steve Walker* -----

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B. Financing Resolution: University of Puget Sound (Series 2021)

– *Ms. Carol Johnson* -----

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1. Introduction and Financial Update

2. Review and Act on Resolution #21-01 for University of Puget Sound authorizing issuance by the Authority of revenue bonds in an amount not expected to exceed \$61,000,000 -----

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C. Finance Report – *Mr. Bob Cook*

1. Review and consider adopting the Annual Budget for the period July 1, 2021 – June 30, 2022 -----
2. Consider and Act on approval of the current Financial Statement -----
3. Invoice for Services -----

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**IV. INFORMATION ITEMS**

- A. Market Update – *Mr. Thomas Toepfer, Senior Management Consultant, Public Financial Management, Inc.* -----

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- B. Washington Student Achievement Council (WSAC) Update – *Mr. Michael Meotti*

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- C. Bond Issue Status Report – *Mr. Paul Edwards* -----

- D. Executive Director’s Report – *Mr. Steve Walker*

- E. Authority Meeting Schedule – *Mr. Steve Walker*

1. August 5, 2021

2. November 4, 2021

**V. PUBLIC COMMENT: *Chair***

**VI. MISCELLANEOUS BUSINESS AND CORRESPONDENCE -----**

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**VII. EXECUTIVE SESSION**

**VIII. ADJOURN**

## PUBLIC ENGAGEMENT AT AUTHORITY MEETINGS

All Board meetings of the Washington Higher Education Facilities are open to the public. Our intention is to welcome all members of the public and to provide a clear and reasonable process through which they can share their thoughts with us.

### Different ways to Join the Authority Meetings:

1. Meeting link:  
<https://us02web.zoom.us/j/88479894057?pwd=QjlxQUc0bHc4NzhiZmNhcGxUbEMvdz09>
2. At [www.zoom.us](http://www.zoom.us), go to "Join a Meeting," and enter:  
Meeting ID: 884 7989 4057  
Passcode: 576768
3. To participate by phone, dial: 1-(888)-788-0099 or 1-(877)-853-5247

**During Meetings:** During board meetings, attendees can see and hear all presentations and business taking place. Microphones will be turned off except to receive comment during the public comment period.

**Public Hearings:** Public hearings are normally held separately from Authority board meetings.

### Public Comment:

- **Purpose of Public Comment** - During this period, the Board members listen to public concerns and comments but do not generally engage in dialogue. Staff will follow up with commenters who request assistance or answers to questions, providing that contact information is shared. Anyone who wishes to speak during the public comment period can take this opportunity.
- **When to Comment** - The public comment period takes place after the executive director's report. Typically, the public comment period is reached after about an hour but may be sooner or later.
- **Raising Your Hand in Zoom or Through Phone Participation** - To give us a sense of the number of people wishing to speak and help us call on you in an orderly fashion, the meeting Chair will ask you to use the Zoom "raise hand" feature to indicate you would like to speak. People participating on the telephone can press \*9 to virtually "raise a hand." Whether or not you are able to virtually raise a hand, the Chair will provide time and opportunity for all to share their comments before closing the public comment period.
- **Timing of Comments** - We ask that speakers keep their comments brief (2 to 3 minutes). The Chair may ask you to begin bringing your statement to a close after that time, especially if others are waiting to speak. Our intention is not to impose a specific time limit unless it seems necessary to ensure that a sufficient number of speakers have an equal opportunity to express their thoughts.