



**WASHINGTON HIGHER EDUCATION FACILITIES AUTHORITY**

*Meeting Agenda*

**YOU ARE HEREBY NOTIFIED** that the Washington Higher Education Facilities Authority will hold a **Special Meeting** at 1:00 p.m. Pacific Time on Monday, June 17, 2019, in the Board Room at the Authority’s offices located at 1000 Second Ave., Suite 2800, Seattle, WA 98104 to consider the following:

Jay Inslee,  
Governor  
Chair

David Schumacher,  
Director, Office of  
Financial Management,  
Governor’s Designee

Jerome Cohen,  
Public Member  
Secretary

Cyrus Habib  
Lieutenant Governor

Michael Meotti  
Executive Director,  
Student Achievement  
Council

Dr. Roy Heynderickx  
President,  
Saint Martin’s University

Claire Grace,  
Public Member  
Treasurer

Dr. Gene Sharratt  
Public Member

Kim Herman,  
Executive Director

- I. CALL TO ORDER: *Chair***
  
- II. APPROVAL OF THE JULY 9, 2018 SPECIAL MEETING MINUTES: *Chair*** ..... **1**
  
- III. CONSIDER AND ACT ON THE FOLLOWING ITEMS:**
  - A. Election of Secretary and Treasurer for one-year term  
– *Mr. Kim Herman* ..... **2**
  - B. Review and consider approval of WHEFA Policy revisions  
– *Ms. Carol Johnson* ..... **3**
  - C. Review and consider adopting the Annual Budget for the period  
July 1, 2019 – June 30, 2020 – *Mr. Bob Cook* ..... **4**
  - D. Review and consider approval of the Financial Statement  
– *Mr. Bob Cook* ..... **5**
  
- IV. INFORMATION ITEMS**
  - A. Invoice for Services – *Mr. Bob Cook* ..... **6**
  - B. Market Update – *Ms. Elizabeth Bergman, Baker Tilly Municipal Advisors, LLC.* ..... **7**
  - C. Bond Issue Status Report – *Mr. Paul Edwards* ..... **8**
  - D. Executive Director’s Report – *Mr. Kim Herman*
  - E. Authority Meeting Schedule – *Mr. Kim Herman*
    - 1. November 7, 2019
  
- V. PUBLIC COMMENT: *Chair***

**VI. MISCELLANEOUS BUSINESS AND CORRESPONDENCE** .....

**VII. EXECUTIVE SESSION** (*if necessary*)

**VIII. ADJOURN**

**Board Members may participate in the Special Meeting by dialing in on the designated call-in number.**